**STAGECRAFT REQUIREMENTS**

Costumes

What will each of your actors be wearing:

|  |  |
| --- | --- |
| Actor | Costume  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

What will be the colour palette or theme that will connect all the costumes?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Where are these costumes being sourced?

* Purchased
* Borrowed
* Drama Costume Cupboard

**PLEASE NOTE ALL COSTUMES NEED TO BE READY FOR MON 15th SEP.**

Props and Set Design

What props/set items are required?

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

What will be the colour palette/theme that will connect the props with the costumes?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Where are these props/set items being sourced?

* Purchased
* Borrowed
* Drama Store Room.

**PLEASE NOTE ALL PROPS/SET ITEMS NEED TO BE READY FOR**

**MON 15th SEP**

Technology:

*Will you require any of the following:*

* Lighting
* If yes, does your performance space have a lighting rig? **Y / N**
* If your space doesn't have a lighting rig, have you started sourcing equipment? **Y / N**
* If your space doesn't have a lighting rig, does your space have access to power? **Y / N**
* Have you written down lighting cues on your script for a lighting operator? **Y / N**
* Sound
* If yes, does your performance space have a Sound System? **Y / N**
* If your space doesn't have a sound system, have you started sourcing equipment? **Y / N**
* If your space doesn't have a sound system, does your space have access to power? **Y / N**
* Have you created a playlist of all songs/SFX? **Y / N**
* Have you written down cues on your script for a lighting operator? **Y / N**
* Projection
* If yes, does your performance space have a projector & screen? **Y/N**
* If your space doesn't have a projector, have you started sourcing equipment? **Y / N**
* If your space doesn't have a projector, does your space have access to power? **Y / N**
* Have you created a PowerPoint or movie of images or animations **Y/N**
* Have you written down projection cues on your script for a lighting operator? **Y / N**

**PLEASE NOTE ALL TECH ITEMS AND CUE SHEETS NEED TO BE READY FOR MON 15th SEP**

People Power

*Will you require any of the following people:*

* Lighting operator.

If yes, who will be your lighting operator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Sound operator:

If yes, who will be your sound operator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Backstage Crew:

If yes, who will be your backstage crew: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE ALL BACKSTAGE PEOPLE NEED TO BE AVAILABLE FOR BOTH THE TECH RUN ON MON 15th SEP AND THE PERFORMANCE ON TUES 16TH SEP.**